

**GALENA PARK INDEPENDENT SCHOOL DISTRICT
MINUTES OF THE BOARD MEETING**

Regular Meeting

Monday, August 13, 2018

Administration Building of Galena Park Independent School District, the address of which is 14705 Woodforest Blvd, Houston, Texas 77015
6:00 PM

The Board of Trustees of Galena Park Independent School District met for a Regular Meeting on Monday, August 13, 2018 with the following members present, to-wit: President, Wanda Heath Johnson; Vice President, Wilfred J. Broussard, Jr; Secretary, Ramon Garza; Trustees: Jeff Miller, Dawn Fisher, and Minnie Rivera and Dr. Angi Williams, Superintendent of Schools. Geneva Boyett recorded the minutes. Adrian Stephens was absent.

At 5:36 p.m., President Wanda Heath Johnson stated that a quorum was present, and the Board would meet in Executive Session as authorized by Sections 551.001 through 551.084, et seq of the Texas Government Code pursuant to:

- A. Section 551.074 Personnel - Deliberate appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public employee
 - 1. Consider approval of the employment of contractual personnel as presented.
 - 2. Consider approval for Amicha Williams' assignment to Senior Director for Payroll Services.
 - 3. Conduct, consider and deliberate Level III parental/student appeal
- B. Section 551.071 Attorney/Client consultation - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law
 - 1. Consultation with Randy Gunter regarding Level III parental/student appeal
 - 2. Private consultation with the Board's attorney on any or all subject matters authorized by law
- C. Section 551.0821 Personally Identifiable Student Information
 - 1. Conduct, consider and deliberate Level III parental/student appeal

At 5:52 p.m., Ms. Johnson announced that Executive Session was adjourned and the Board would meet in Public Session for the following action on items discussed in Executive Session.

Ms. Johnson called for a motion to approve the employment of contractual personnel as presented. A motion was made by Jeff Miller and seconded by Dawn Fisher. The motion passed with a vote of 6-0-0.

Ms. Johnson called for a motion to approve Amicha Williams' assignment to Senior Director for Payroll Services. A motion was made by Jeff Miller and seconded by Wilfred Broussard. The motion passed with a vote of 6-0-0.

PUBLIC HEARING: At 5:53 p.m., Ms. Johnson called the Public Hearing to order and introduced Seretha Augustine, Senior Director for Student Support Services, who presented the Optional Flexible School Day Program (OFSDP). The Public Hearing was adjourned at 5:57 p.m.

REGULAR MEETING: At 6:00 p.m., Ms. Johnson called the meeting to order. Wilfred Broussard opened the meeting with a prayer followed by the pledges to the American and Texas flags which were led by Jeff Miller.

LEVEL III PARENT/STUDENT COMPLAINT HEARING: At 6:05 p.m., Ms. Johnson stated the Board would meet in Closed Session to consult with Mr. Randy Gunter concerning the Level III parental/student appeal. She said the Board would then conduct the Level III parental/student complaint hearing in Closed Session under 551.0821, and may reconvene in Closed Session under 551.071 at any time to consult with Mr. Gunter.

At 6:49 p.m., the Level III hearing was conducted in Closed Session. At 7:41 p.m., Ms. Johnson announced the Closed Session was adjourned and the Board would meet in Open Session for the following action on items discussed in Closed Session.

Ms. Johnson called for a motion on the items discussed in Closed Session. Mr. Miller made a motion to deny the complaint of Ms. Michael, and uphold the Administrative decision at Level II and was seconded by Wilfred Broussard. The motion passed 6-0-0. At 7:42, Ms. Johnson announced the hearing is concluded.

RECOGNITION: Dr. Williams and Wanda Johnson recognized the following:

1. New Board officers for the 2018-2019 school year
2. Jeff Miller as Board President for the 2017-2018 school year – He was presented with a gavel/plaque

AUDIENCE ITEMS: There were no audience items.

BOARD COMMENTS: There were no board comments

REPORTS: Ms. Johnson introduced Harold Fletcher, Director for New Facilities and Planning, who provided a 2016 Bond Program construction update. Ms. Johnson thanked Mr. Fletcher and introduced Dr. Wanda Giacona, Assistant Superintendent for Human Resource Services, who then presented the TASB Localized Policy Manual Update III at first reading. Ms. Johnson thanked Dr. Giacona.

NEW BUSINESS – ACTION:

Ms. Johnson asked the Board if there was a motion to hire seven new positions for the 2018-2019 school year. A motion was made by Jeff Miller and seconded by Minnie Rivera to approve the new positions presented. The motion passed with a vote of 6-0-0.

Ms. Johnson asked the Board if there was a motion to endorse the nomination of Stephen Dennis, Channelview ISD Board of Trustees, for the TASB Board of Directors, Region 4, Position 4C. A motion was made by Wilfred Broussard and seconded by Ramon Garza to approve the nomination as presented. The motion passed with a vote of 6-0-0.

Ms. Johnson asked the Board if there was a motion to approve the renewal of General Liability, Automobile Liability & Physical Damage, Crisis Management, Cyber, Crime and Educator's Legal Liability Insurance provided by Texas Political Subdivisions Joint Self Insurance Fund an Interlocal Agreement for the amount of \$295,024, for the period of September 1, 2018 to September 1, 2019. A motion was made by Wilfred Broussard and seconded by Minnie Rivera to approve the renewal of insurance as presented. The motion passed with a vote of 5-0-1. Jeff Miller chose to abstain.

CONSENT AGENDAS – ACTION: So that audience members might better understand the Consent Agenda process, Ms. Johnson stated that the Board members receive Agenda Items prior to each Board meeting and are given adequate time to go through each Agenda Item thoroughly and to ask questions of the staff, if needed.

Ms. Johnson asked the Board if any item from the General Consent Agenda should be removed for a separate vote. No item was requested for separate vote, and the General Consent Agenda was presented for a motion.

1. Consider approval of the minutes for the Workshop and Regular Meeting held on June 11, 2018 and the Workshop held on June 19, 2018.
2. Consider approval of amending the 2018 Contract Deputy Program Interlocal Agreement for Precinct 2 to include 1 Lieutenant and 6 Deputies at 100%, and Precinct 3 to include 1 Lieutenant at 100%, and 1 Sergeant and 11 Deputies at 70% reimbursement, at a cost of \$162,594, and authorize the Board President and Superintendent to execute the amended agreements.
3. Consider approval of the Galena Park ISD appraisal calendar for the 2018-2019 school year.
4. Consider approval of the Galena Park ISD list of appraisers for the 2018-2019 school year.
5. Consider approval of the District Improvement Plan and Campus Improvement Plans for the 2018-2019 school year.
6. Consider approval of the Student Code of Conduct for the 2018-2019 school year.
7. Consider approval of the course titled General Employability Skills.
8. Consider approval of the T-TESS appraisal for most teachers and the alternate appraisals for other teachers and staff members.
9. Consider approval of the 2018-2019 Optional Flexible School Day Program Application.
10. Consider approval of the list of middle and high school Advanced Courses as presented.

A motion was made by Jeff Miller and seconded by Wilfred Broussard to approve the General Consent Agenda as presented. The motion passed with a vote of 6-0-0.

Ms. Johnson asked the Board if any item from the Construction Consent Agenda should be removed for separate vote. No item was requested for separate vote, and the Construction Consent Agenda was presented for a motion.

1. Consider approval of the change order in the amount of \$189,618 for the North Shore Middle School track replacement (Project 042.1-LC-2017), increasing the total contract with Hellas Construction, Inc. to \$418,318.
2. Consider approval of the North Shore Senior High Telescopic Bleacher Replacement and Railing Installation at North Shore Senior High Competition Gymnasium by Specialty Supply & Installation, LLC, via BuyBoard Contract #502-16, for an estimated amount of \$202,000.

A motion was made by Wilfred Broussard and seconded by Dawn Fisher to approve the Construction Consent Agenda as presented. The motion passed with a vote of 6-0-0.

Ms. Johnson asked the Board if any item from the Financial Consent Agenda should be removed for separate vote. No item was requested for separate vote, and the Financial Consent Agenda was presented for a motion. A motion was made by Jeff Miller and seconded by Ramon Garza to approve the Financial Consent Agenda as presented. The motion passed with a vote of 6-0-0.

1. Consider approval of the purchase of three support vehicles for Custodial Services from Caldwell Country Chevrolet, via Buyboard Contract #521-16, for an estimated amount of \$70,330.
2. Consider approval of the purchase of Bitdefender from SHI Government Solutions, Inc., via the Texas Department of Information Resources Contract Number DIR-TSO-3984, for an estimated amount of \$72,000.
3. Consider approval of the purchase of custodial equipment from Veritiv Operating Company, via BuyBoard Contract #490-15, for an estimated amount of \$91,000.
4. Consider adopting the resolution designating Sonya George, Deputy Superintendent for Operational Support/Chief Financial Officer, Dina Edgar, Assistant Superintendent for Business Services, Yvonne Johnson, Executive Director for Treasury and Capital Projects Management, and Ida Schultze, Executive Director for Budget and Financial Support Services, as Investment Officers.
5. Consider adopting the resolution authorizing Dina Edgar, Assistant Superintendent for Business Services, and Ida Schultze, Executive Director for Budget and Financial Support Services, to execute financial transactions pertaining to First Public (Lone Star Investment Pool).
6. Consider adopting the resolution authorizing Dina Edgar, Assistant Superintendent for Business Services, and Ida Schultze, Executive Director for Budget and Financial Support Services, to execute financial transactions pertaining to TexPool.
7. Consider approval for the lease agreements with Dahill, a Xerox Company, through the Harris County Department of Education Choice Partners Cooperative Contract #17/026KH-10 at an estimated annual cost of \$975,000.
8. Consider approval to call the public hearing for the purpose of discussing the 2018-19 Budget and Tax Rate on Tuesday, August 28, 2018, at 5 pm to be held at the District's Administration Building and authorize the Administration to publish the required public notice.
9. Consider approval of the proposed Budget Amendments for the month of July 2018.
10. Consider approval of the award of RFP 18-010 Pest Management, beginning August 14, 2018 through August 31, 2019 for the initial contract term of one (1) year, with the option to renew for three (3) additional one-year terms for an estimated annual expenditure of \$150,000 with The Bug Man.
11. Consider approval for the renewal of RFP 17-001 Support Services Uniforms for the period of September 1, 2018 through August 31, 2019, at an estimated annual expenditure of \$200,000 with the following vendors:
Brentwood Marketing, LLC
G & K Services (A Div. of Cintas)
Graphics Unlimited, Inc.
12. Consider approval for the renewal of RFP 17-015 Warehouse Services for the period of September 1, 2018 through August 31, 2019, at an estimated annual cost of \$500,000 to vendors listed below:
Butler Business Products, LLC
Contract Paper Group, Inc.
Gateway Printing & Office Supply, Inc.
Graphics Unlimited, Inc.
Liberty Office Products
Nasco (Nasco Education, LLC)
Nashville EMS Supply
Pyramid School Products
Delta Education (School Specialty, LLC)
Shiloh Printing LLC
The Tree House

13. Consider approval of the contract between the District and American Logistics Company, LLC (ALC) for September 4, 2018 through August 31, 2019 through the Cooperative with TCPN Control #R14501. ALC will provide alternative transportation solutions and only charge for services that are provided and which are estimated to be no more than \$150,000
14. Consider approval for the Lead Your School as trainers and consultant services through Harris County Department of Education Contract # 18-013KJ at an estimated cost of \$100,000 for the 2018-2019 school year.
15. Consider approval of the contract with Metamorphosis Concepts, Contract # 17/041KJ. Metamorphosis Concepts will provide specialized services to McKinney Vento students and their families for the period of September 4, 2018 through August 31, 2019 at an estimated annual amount of \$60,000 for services that are provided.
16. Consider approval of the software subscription for the Communication service from SchoolStatus, LLC via The Cooperative Purchasing Network (TCPN) Contract Number R150705 for an estimated amount of \$17,000.
17. Consider approval of the purchase of grocery supplies funded by Student Nutrition for the 2018-2019 school year as presented:
 - Alpha Foods Company, Inc., \$186,340
 - Coca-Cola Bottling Company, \$93,500
 - Hardie's Fresh Foods, \$302,500
 - Kurz & Company, \$272,250
 - Labatt Food Service, \$5,820,000
 - Milk Products LP (Borden Dairy Company), \$1,724,250
 - Trident Beverage, Inc., \$89,177
 - Tyson Prepared Foods, Inc., \$97,163
18. Consider approval to purchase textbooks for the students in the dual credit scholarship program from Barnes & Noble College Booksellers at an estimated total amount of \$100,000.
19. Consider approval to purchase dual credit textbooks and materials from Barnes & Noble College Booksellers through Buy Board Contract # 531-17 at an estimated total amount of \$110,000.

INFORMATION: The following documents were presented for information:

A. Sonya George, Deputy Superintendent for Operational Support/Chief Financial Officer

1. Donation Report for July 2018
2. General Fund Budget Summary Report for the period of September 1, 2017 through May 31, 2018
3. Annual Report of the District's Cooperative Purchasing Program Management Fees for fiscal year 2018-2019
4. Comparative Tax Collection Report for the period of September 1 through May 31 for fiscal years 2016-2017 and 2017-2018

B. Kenneth Wallace, Deputy Superintendent for Educational Support and School Administration

1. Early Head Start Update (May 2018) and Fund 205 Expenditure Report Summary
2. Early Head Start Update (June 2018) and Fund 205 Expenditure Report Summary

C. Dr. John Moore, Associate Superintendent for Operations

1. 2016 Bond Program Financial Report as of June 30, 2018

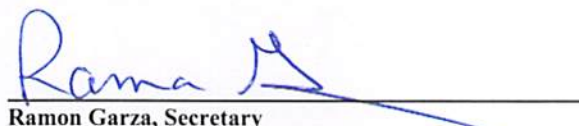
D. Terri Moore, Assistant Superintendent for Communication services and Professional Development

1. Scoreboard Advertising Report

There being no other business before the Board at this time, the meeting was adjourned at 7:58 p.m.


Wanda Heath Johnson, President

ATTEST:


Ramon Garza, Secretary